

CKE Registration Terms and Conditions for courses and workshops

Season 2025-2026

We're happy that you want to take a course, workshop or talent programme at CKE. Below you'll find the most important terms and conditions.

Definitions

- **Course:** A group course (with at least two students) in music, dance, visual arts, theatre, musical theatre or word. The number of lessons is between 8 and 32 per season.
- **Workshop:** A workshop (or masterclass) has 1 to 4 (group) lessons or a group activity in music, dance, visual arts, theatre, musical theatre or word.
- **Ensemble:** A course in the form of an orchestra, choir or band, led by a conductor or teacher.
- **Talent Programme:** A special course in music, dance, visual arts or theatre. The Talent Programme includes 30 lessons, 6 talent days and 6 peer sessions per season. Junior Talent Programme is a special course in music or dance. The Junior Talent Programme includes 30 lessons, 3 peer sessions and 3 coaching moments per season.
- **Werkplaats:** An advanced course for experienced students who want to work more independently in their own art form. The teacher is a coach and is present for 50% of the course. The Werkplaats gives space for personal artistic growth and working on personal goals. Students also learn a lot from each other. The course ends with a presentation or exhibition during De Ontdekking. After finishing, students receive a certificate of participation.
- **Season:** The season runs from 1 August 2025 to 31 July 2026.
- **Bruisweekenden en De Ontdekking:** CKE organises three [Bruisweekenden](https://cke.nl/amateurkunst/bruisweekend/) each season and one end-of-season event called De Ontdekking. These weekends are open to (future) students and amateur artists. A course with 16 lessons includes a cultural activity during one of these weekends, such as a performance, show or exhibition. Preparing for and taking part in this (including the teacher's presence) is part of the course fee. The teacher will plan this activity together with the students. Visit <https://cke.nl/amateurkunst/bruisweekend/> for more information about the schedule and programme.

These weekends for the 2025–2026 season are:

- **Bruis 1:** 10–11 October 2025
- **Bruis 2:** 19–21 December 2025
- **Bruis 3:** 13–15 March 2026
- **De Ontdekking:** 20–21 June 2026

Individual music lessons with external teachers

At CKE, you can take [individual music lessons](#) with external, certified professional teachers. They have been selected by us based on their knowledge, skills, and experience. Communication and billing are handled directly through these teachers. You can find the available options here: <https://cke.nl/lessen-van-externe-docenten/>

Personal contact with the course administration

Communication about courses and workshops registrations is handled via email. Please use our email address cursusadministratie@cke.nl for this purpose. Make sure we are informed of your current email address and keep it up to date.

Updates via newsletters

As a course participant, you will receive general information about courses and workshops via email. Want to stay up to date with the latest CKE news? Sign up for our [newsletter](#). You can unsubscribe at any time if you no longer wish to receive this information. On our website, you'll also find answers to [frequently asked questions](#) about our courses and workshops.

Trial lesson, introductory workshop, and intake

We offer several options to help you find out if a course suits you. Unfortunately, for workshops lasting 1–4 lessons, trial lessons are not available. A trial lesson is only possible if the course is actually taking place—this also applies to duo and group lessons.

Trial lesson:

- Available for courses lasting 8 to 16 weeks.
- The first session of the course is the trial lesson, held at the time listed on the website.
- A trial lesson costs €5.
- You may take a maximum of one trial lesson per course block.
- CKE may decide not to offer a trial lesson, for example if the course is full. This is to ensure safety and a good learning environment.
- Is the course full? Then you cannot take a trial lesson, but you may be able to join later in the season. The start periods of our course blocks are:
- Block 1: 18–24 August 2025
- Block 2: 27 October – 2 November 2025
- Block 3: 12–18 January 2026
- Block 4: 23–29 March 2026

Introductory workshop:

- For courses of 16 weeks or longer.
- During the Bruisweekend and De Ontdekking events.
- A trial workshop costs €15 (excluding material costs).
- If you sign up for the course afterwards, the workshop is free.

Intake:

- A one-time course moment before the start of a lesson series.
- The teacher will check together with you whether the course matches your level, wishes and learning goals.
- Planning is done in consultation with the teacher.
- Participation in an intake is usually free of charge. If there are any costs, this will be clearly stated in the course information on the website.
- For some courses, an intake is required; for example, for duo lessons or lessons with specific entry requirements such as choirs or Werkplaats courses. After registering or showing interest, you will receive more information.

Enrolment and placement confirmation

You can enrol in a course or workshop online. Simply click the 'Inschrijven' button next to the course you're interested in. Fill in the enrolment form completely and click 'Verstuur' to send it. You'll receive a confirmation email with a copy of your details. Once your enrolment has been processed, you'll get a placement confirmation. If you don't have access to a computer or need help enrolling online, you're welcome to visit the CKE reception during [opening hours](#).

Enrolment for a group course or duo music lesson without a fixed start date

When filling in the online enrolment form, you can note your preferred time(s) in the comments section. If you'd like to take the course with someone else, you can also include their name there. The course administration will match enrolments accordingly. After your intake with the teacher, they'll decide who you'll be paired with, based on your level and age. If your preferred time isn't available or no suitable partner can be found, you'll be placed on the waiting list.

Enrolment is final and subject to a minimum number of participants.

After submitting the enrolment form for a course or workshop, you'll receive a placement confirmation. All courses and workshops depend on having enough participants to go ahead. For workshops, we decide one week before the start whether it will take place. For courses, this decision is made no later than four weeks after the start. If the course does not go ahead, you'll only be charged for the lessons that were given. We'll also be happy to advise you on other suitable course options.

Legal cooling-off period after (online) registration

If you sign up for a course or workshop online, you have 14 days to change your mind. This period starts right after you send the registration form. During these 14 days, you can cancel without giving a reason. If you already paid, you will get your money back.

Cancelling your registration

You can only cancel your registration in writing, and only before the course or workshop starts. If you cancel up to 2 weeks before the start date, it's free of charge. After that, we charge cancellation fees. For courses, we charge 10% of the total cost. For workshops, we charge the full amount.

Joining a course after it has started

If there's still space, you can join a course after it has started. This is always in consultation with the teacher, for example to check if the level fits the group. If you join later, you only pay for the lessons you will attend.

Is there a waiting list?

If a course is full, you will automatically be placed on the waiting list. You'll receive an email about this, including suggestions for other options. If a spot opens up in your chosen course, the course administration will contact you. The waiting list is handled in order of registration. If you no longer want to stay on the list, just let us know.

Re-enrolling after your course ends

We don't use automatic re-enrollment for courses or workshops. This means your registration ends when the course or workshop finishes. If you want to continue, you need to sign up again for the course or workshop of your choice. You can do this via the website or by contacting cursusadministratie@cke.nl.

Withdrawing during a course or workshop

You cannot withdraw during a workshop or a course with up to 15 lessons. For courses with 16 lessons or more, you can withdraw. To do this, send an email to cursusadministratie@cke.nl. Please note: the notice period is 4 weeks, starting from the date you cancel. After your cancellation, you'll receive an email explaining how we will adjust the course fee.

Custom options often possible

CKE understands that personal situations can be different. For example, you might want to try a trial lesson in a course that normally doesn't offer one, or you may need a special arrangement to join a course later. If you have questions about our terms or run into any issues, we're happy to help. Just contact us at cursusadministratie@cke.nl and we'll look at the options together.

Changes or cancellation of a course

In some cases, we may have to stop a course early, for example if the number of participants becomes too low. We make this decision carefully and always with our students in mind. We first look at other options, like combining groups or offering a different setup. If the course cannot continue, you only pay for the lessons that have already taken place.

Lesson cancelled due to teacher illness or absence

If a teacher is ill or unavailable, we do our best to find a qualified replacement. We make sure this person fits the course content and teaching style. If we can't find a suitable replacement in time, the lesson will be cancelled. We will let you know as soon as possible. In most cases, the cancelled lesson will be made up at the end of the 8-week course period. The teacher will plan this make-up lesson together with the group. If a replacement or make-up lesson is not possible, you will get a refund for the missed lesson(s). This refund is processed automatically at the end of the season — you don't need to request it.

Course or workshop cancelled before the start date (after payment)

If CKE cancels a course or workshop before it begins and you have already paid (in full or in part), you will receive a full refund.

Course or workshop cancelled due to force majeure

Force majeure means any unexpected situation or emergency that is not our responsibility. If we are unable to give one or more lessons because of force majeure, those lessons will be cancelled. You will be informed as soon as possible.

If a teacher is absent due to force majeure or other reasons, we will do our best to find a professional and qualified replacement. We carefully check if the replacement has the right knowledge and teaching skills. We may change the teaching team without giving notice. You cannot claim any rights based on the appointment of a replacement teacher.

We offer reasonable alternatives to continue the course. If it is not possible to continue due to ongoing force majeure, we will cancel the agreement. This means we are no longer required to continue the course.

As a student, you must pay for the lessons already given, including any alternative (online) formats. If you paid too much, we will refund the extra amount. We are never required to pay a fine or compensation.

Cursist is absent

If you are unable to attend a lesson, please inform your teacher by email. Missed lessons cannot be made up. You are also not entitled to a refund of the course fee.

Changes to the course offer

CKE aims to offer up-to-date and inspiring courses throughout the year. We may change the course or workshop offer at any time, without giving a reason. The most current version can be found at cke.nl/cursus/.

Direct debit, one-time payment or monthly instalments

We collect the course fee by direct debit. For workshops or courses with up to 15 lessons, the full amount is collected in one payment. For courses with 16 lessons or more, you can choose to pay the full amount at once or in monthly instalments, up to a maximum of 10. The first payment is about two weeks after the invoice is sent.

Discounts

Ongoing Learning Discount

We encourage students to continue their creative journey at CKE. Anyone who takes a second or additional course in the same course season (from 01-08-25 to 31-07-26) receives a 5% discount on the cheapest course, even if you register for both at the same time.

Household Discount

We also invite multiple people from the same household to take courses together at CKE. Each household receives a one-time 5% discount per season on the cheapest course. Members of a household must live at the same address.

Combining the Ongoing Learning Discount and Household Discount is not possible

You cannot combine the ongoing learning discount and household discount. Each student can receive only one discount per course season. The first discount received will apply. Discounts do not apply to (individual music) lessons offered through partner organizations or to the Talentstroom.

Payment Discount

If you pay the full course fee for a year-long course (at least 32 lessons) in one payment, you receive a 2% payment discount.

Discount schemes and support

If you are unable to join a course or workshop at CKE due to financial reasons, support may be available under certain conditions. Please visit our [discount and support](#) page for more information.

Direct debit reversal and reminders

The course fee is collected automatically from your bank account, about two weeks after the invoice is sent. If you disagree with a payment, you can reverse it. Please contact cursusadministratie@cke.nl as soon as possible. If the payment fails, you will receive a reminder within 14 days. If you still haven't paid 30 days after the invoice date, you will receive a second reminder. If that payment is also missed within 10 days, the invoice will be handed over to a collection agency. While the payment is being handled by the agency, you cannot take part in the lessons. You will receive written notice about this. Once the full amount is paid, you are welcome to join the lessons again. Missed lessons due to this reason cannot be made up, and no refund will be given.

Privacy and cookie policy

When you register for a course or workshop, you share personal data with us. We handle your data with care and want to be clear about how we do this. Our [Privacy and Cookie Policy](#) explains how we process your data and what your rights are

Bij inschrijving voor een cursus of workshop, deel je persoonsgegevens met ons. We verwerken jouw persoonsgegevens zorgvuldig en willen je hier graag duidelijk over informeren. In ons [Privacy- en cookiebeleid](#) leggen we uit hoe persoonsgegevens verwerken en welke rechten je hebt.

Liability

CKE is not responsible for any damage to or loss of your personal belongings during lessons or activities at or by CKE.

We may change these registration terms during the year. Any updates will be announced on our website: cke.nl/inschrijfvoorwaarden.

These registration terms do not apply to individual music lessons offered through partner organizations.